



Nottingham Croquet Club

A Charitable Incorporated Organisation - registered charity number 1205537

HEALTH AND SAFETY RISK ASSESSMENT for Lenton Recreation Ground

May 2025, Rob Edlin-White

Introduction:

The overall risk factor for an accident is assessed as a combination of the Likelihood (L) x Severity (S) which gives the Rating shown in the tables below.

Likelihood is assessed with ratings of 1 (low or seldom); 2 (medium or frequently); 3 (highly likely)

Severity is rated as 1 (minor - cuts or bruises); 2 (medium - serious injury); 3 (high - fatality or multiple serious injuries)

The priority given to the risk rating factors is 1 and 2 - low priority; 3 and 4 - medium priority; 6 to 9 - high priority.

Based on these factors appropriate control measures or advice is given to eliminate or reduce the risk.

AREA 1. GROUNDS

Location	Hazard	Risk			Control/Precautions
		L	S	Rating	
Gates to site	Injury by heavy gate	1	1	1	<p>The vehicle gates to the site and the main (church street side) gates to the bowls area are large and heavy and can gain inertia when opened / closed and could hurt an unwary user.</p> <ul style="list-style-type: none"> - Use pedestrian gates where possible - Push rather than pull a gate
Surrounding grounds generally	Tripping; slipping;	1	2	2	<p>The small trenches around the greens are not highly visible (and unusual in a croquet context) and could cause a trip.</p> <ul style="list-style-type: none"> - Brief new users about these - Provide signage or enhance visibility
	Thorny pyracantha and hawthorn hedges by benches	1	1	1	<ul style="list-style-type: none"> - Keep hedges trimmed so that sitting on benches is not hazardous
Hedges; planted areas	Wounds from spines, thorns; Sap allergies	1	1	1	<ul style="list-style-type: none"> - Care to be taken in recovering balls hit off the lawns. Avoid touching with bare hands any planting that can cause allergic reactions. If any plants are known to cause reactions in certain people, then remove them.
Entrances to buildings and huts	Tripping; Slipping	1	1	1	<p>External PIR lighting not operational. Rainwater can get into clubhouse making floor slippery.</p> <ul style="list-style-type: none"> - Fix gutters and check water ingress prevented / reduced - Provide squeegee to clear floors <p>N.B. No bar on site so players unlikely to be around after dark</p>
Lawns	Slipping; tripping	1	1	1	<p>Players are advised that flat shoes with gripping soles should be worn.</p>

	Chemicals	1	2	2	Warning notices must be displayed when lawns receive treatment. Advise players to wash hands, particularly before eating, and avoid contact with mouth and eyes. Obey any instructions given by the groundsman.
	Machinery	1	2	2	Machinery should only be used by the mowing contractor who is trained and insured. Members should keep out of the way when machinery is in use and always obey instructions from the groundsman. Lawn booking system should discourage members from attending when lawns are being mowed.
	Injury to legs, ankles, arms	1	2	2	Players must ensure boundary boards are in place. Care to be taken when lawn is being used for two games. Players and observers to watch balls to make sure they are not in the way. Watch to make sure over-zealous or incorrect use of a mallet does not cause you or a bystander injury. Make sure participants know the safety rules and have been correctly instructed in use of equipment. Hoops and barrier boards need care so that they are not tripped over. Watch where you are going and where the players and balls are.
	Back injury	1	1	1	Care needed to avoid straining back when setting or removing hoops. <ul style="list-style-type: none"> - Use the trolley provided for moving equipment to lawn - Use hoop lifter to loosen hoops before removal.
	Burning from UV radiation	2	2	4	Players to ensure that sun protection is used as appropriate.
Smoking	Injury to health of bystanders	1	1	1	Smoking only permitted outside. If a smoker causes another member a problem, designate a smoking area for that day, considering the weather (wind direction in particular) and proximity to other players/observers.

AREA 2. BUILDINGS AND INTERIORS

Fire	Smoke inhalation, burns	1	3	3	<p>Fire risk to clubhouse is low as it is a single-storey brick building.</p> <ul style="list-style-type: none"> - Fire extinguishers and fire blankets should be checked regularly to make sure they are in their designated position and not damaged. An annual inspection should be made to check the expiry date and replacements arranged when required. - Notices should be fixed by the fire extinguishers and fire blankets explaining what sort of fire they are suitable for. - An emergency procedure including what to do in case of fire and the evacuation procedure should be clearly displayed in the clubhouse - Fire escape door should be tested quarterly.
Floors	Slipping; tripping	1	2	2	<p>The floors in the clubhouse have good grip when dry but may become slippery when wet.</p> <ul style="list-style-type: none"> - Players, particularly visitors, should be warned when playing in wet weather. - Floors to be swept clear of leaves, grass clippings and other debris on a regular basis. - All spills to be cleaned up immediately.
Floor cleaning	Slipping	1	1	1	<p>The clubhouse floor can become slippery when wet.</p> <ul style="list-style-type: none"> - Position notice advising when floors are being cleaned and are still wet.
Window cleaning	Falls; cuts	1	2	2	<ul style="list-style-type: none"> - Do not clean windows alone. - Only stand on step ladders, not chairs or tables.
Lockers	Injury from open doors or cabinets falling	1	1	1	<ul style="list-style-type: none"> - Locker doors should be shut when not in use to avoid bumping into them.
Tables and chairs	Injury	1	1	1	<ul style="list-style-type: none"> - Take care moving and stacking. Remove anything on tables before moving. Do not attempt to move stacks of chairs. - Do not block exits
Cleaning materials	Chemicals	1	1	1	<ul style="list-style-type: none"> - Use only proprietary brands. Keep chemicals in their original containers away from food supplies. Store in the designated cupboard. Use rubber gloves to protect hands.

Electrical appliances	Electrocution	1	3	3	<ul style="list-style-type: none"> - Appliances, including kettles, water urn, vacuum cleaner, microwave, fridge etc should be visually checked and tested periodically to ensure the appliance is safe to use. Any damaged or faulty electrical equipment should be taken out of service and professionally repaired, if appropriate, or replaced.
Kitchen appliances	Burns, scalds, cuts	1	2	2	<ul style="list-style-type: none"> - Warning signs in place. Ensure members take care when boiling water and cooking/preparing food etc. Children to be kept out of kitchen.
Food preparation	Food poisoning	1	2	2	<ul style="list-style-type: none"> - Club food preparation and hygiene guidelines should be followed at all times. New members of the catering team should be inducted into this by one of the people who knows the health and hygiene regulations. <p>Note: It is not expected that the kitchenette will be normally used for catering for groups; simply for members preparing / serving their own food.</p>
Electrical; changing light bulbs etc.	Electrocution	1	3	3	<ul style="list-style-type: none"> - Only to be carried out by experienced members. Not to be undertaken without two members being present. Where a ladder is to be used this must be supported by another person.
Electrical equipment repairs, replacement	Electrocution	1	3	3	<ul style="list-style-type: none"> - Only to be undertaken by qualified electrician. Members to provide support only.
Heaters	Electrocution; fire	1	3	3	<ul style="list-style-type: none"> - Do not tamper with electrical connections. Ensure nothing is placed in front of the heaters where it can get hot e.g. tables and tablecloths. - The last person to leave should ensure all heaters are turned off at end of day.
Water appliances	Legionella	1	3	3	<p>The cold water supply is from the mains and the hot water is from small storage heaters supplying sinks and basins with no showers.</p> <ul style="list-style-type: none"> - thermostats should be checked at least once a year to make sure they are heating the water adequately - the system should be flushed through if it has not been used for a period of four weeks or more.

AREA 3. GENERAL INFORMATION

1. Food preparation and serving – see above and also separate food preparation fact sheet (a copy is available in the kitchen or from the catering manager).
2. Accident book - All accidents (not illnesses) must be entered in the accident book which is kept for this purpose. It is found in the first wall cupboard on the right entering the kitchenette.
3. First aid kit - this is for use for minor injuries only. If you need to use anything in the first aid kit ensure that a committee member is told so that the items used can be replaced if necessary. The kit is in a green case and it is located in a labelled wall cupboard on the left of the kitchenette.
4. First Aiders - Always call an ambulance if accident or illness is serious before seeking first aid help. The nearest A&E is just 5 minutes' drive away at Queen's Medical Centre. (Note: The club chairman is to be informed when anyone is taken to hospital - see accident book for reporting details).
5. Fire – See emergency fire procedure posted in the clubhouse
6. Member awareness – New members should be made aware of this policy and where it is posted in the club. They should also be made aware of the location of the accident book, and the first aid kit. All member should be notified when it is updated. Croquet is not deemed a high-risk sport and the club's Guidance for Safe Play should ensure everyone plays safely.